north coast GP training

Registrar Claim Form: Workshop Travel and Expenses

Please complete and return to North Coast NSW GP Training Ltd on F: 02 6681 5722 8/04/2011

Registrar name	Email address

Postal address

Date of activity	Activity location

Activity details e.g. full day/half day release

Travel from	Travel to

Description			Total
Reimbursement of accommodation (please attach receipt)			
		Enter amount	
Reimbursement of cost of taxi's, buses, car hire, etc (please attach receipt)			
		Enter amount	
Reimbursement of air travel (please attach receipt)			
		Enter amount	
Total Kms claimed			
		Enter kms travelled	0
Rates paid per kms (return)			
120km to 200km	$40.00		
201km to 520 km	$95.00		
521km to 700km	$150.00		
701km to 1100km	$223.00		
>1100km	$273.00		
Note:		**Total (no GST has been charged)**	$ -

If claiming air fares, accommodation or meals, an original tax invoice is required.
Kms are paid as per rates schedule shown and paid per vehicle.

Payment options: please complete one section

Direct deposit	BSB No:		Acc No:	
	Acc name:			
Cheque	Payable to:			

I certify the details above are correct.
I understand if I make a false claim NCGPT may take action to recover the amount.
I understand if I do not keep a record of the expense claimed I may be liable to pay tax.

X	
Registrar's signature	**Date**

T: 02 6681 5711
F: 02 6681 5722
PO Box 1497
Ballina NSW 2478
info@ncgpt.org.au
www.ncgpt.org.au
ABN: 57 103 002 375