

TIP™ Direct Observation summary form

Background

Direct Observation TIP activity was created to allow supervisors to observe the consulting skills of their registrar. This can aid in better teaching, learning and support for the registrars training.

Steps for performing Direct Observation

Step 1: Arrange for a one hour Direct Observation session, with the supervisor observing the registrar consulting. A minimum of two consultations should occur during this time, but it could be up to four.

Step 2: The supervisor completes the Direct Observation Summary form while observing the consultations.

Step 3. For payment send a copy of the completed summary form along with the TIP™ claim form to North Coast GP Training. (Your registrar should keep a copy of this summary form in their learning planner)

For more copies of this document please go to the supervisor section on our website at <http://www.ncgpt.org.au/content/supervisors>

Direct observation summary

Registrar: _____

Supervisor: _____

Consultations observed

To be eligible for payment a minimum of two consultations should occur.

Patient #1

Gender:

Age:

Presenting problem:

Observations:

Comments:

Patient #2

Gender:

Age:

Presenting problem:

Observations:

Comments:

Patient #3

Gender:

Age:

Presenting problem:

Observations:

Comments:

Patient #4

Gender:

Age:

Presenting problem:

Observations:

Comments:

TIP Direct observation summary

Domain 1: communication skills and the doctor-patient relationship

Ability to establish rapport	
Non verbal communication skills demonstrated	
Appropriate rate/tone and volume of speech	
Communicates in appropriate language for the patient and avoids jargon	
Appropriate integration of computer with in patient communication	
Ability to respond to patients emotions	
Ability to comprehend the patient's story/agenda	
Ability to listen and summarize the patient's agenda	
Ability to communicate management plans with patient	
Patient participation in decision making processes	
Communication with practise staff	
Communication with external people/institutions	
Ability to handle conflict	

General Comments:

Domain 2: applied professional knowledge and skills

Adequate knowledge base	
Ability to apply theoretical knowledge in clinical setting	
Ability to examine the patient appropriately	
Recognizing gaps in knowledge and seek assistance when appropriate or demonstrate self directed acquisition of knowledge	
Ability to synthesize clinical scenario and create appropriate management plan	
Organizes follow up appropriately	
Application of evidence based practise/clinical guidelines	
Ability to perform office based procedures eg. ECG/spirometry/excisions/PAPs	
Ability to manage ambiguous problems/tolerate uncertainty	

General Comments:

Domain 3: population health and the context of the general practice

Application of appropriate population screening	
Recognition of diseases in high risk populations	
Immunization: identification and communication	
Communicable disease prevention: identification and communication	
Appropriate use of recall systems	
Able to appropriately communicate behavioural modification	

General Comments:

Domain 4: professional and ethical role

Professional demeanour	
Awareness of own cultural and belief systems and their effect on clinical practise	
Willingness to acknowledge and correct errors	
Demonstration of appropriate management of issues relating to consent	
Demonstration of appropriate management of issues relating to confidentiality	
Demonstration of appropriate management of issues relating to boundaries	
Observation of one's own thinking and emotions how this may influence clinical judgment	
Appropriate drug prescription practise	
Appropriate billing with in medicare schedule	
Demonstrate an ability to act on feedback	

General Comments:

Domain 5: organisational and legal dimensions

Appropriate clinical records documentation	
Able to structure the clinical consultation appropriately	
Adequate time management skills	
Understanding legal implications of certain documents: driver's licence/work medicals etc	
Adequate typing skills	
Appropriate use of medical software	
Effective use of patient handouts and internet resources	

Please write other general and overall comments below if needed:

Supervisor signature: _____

Date: ___/___/___

Registrar's signature _____

Date: ___/___/___