

## GP Procedural Training participants' expense claim form

Please complete and return to North Coast NSW GP Training Ltd on F:02 6681 5722

8/04/2011

<b>Name</b>		<b>Email address</b>
<b>Postal address</b>		
<b>Date of activity</b>	<b>Activity location</b>	
<b>Training Activity:</b> eg. HDR (Half Day Release), GP Mentor, learning plan development, course, conference, examination, workshop, reading materials		
<b>Travel from</b>		<b>Travel to</b>

Expenses Claimed		Total
Education Subsidy (Course/conference/examination/workshop/reading materials/other – please detail activity above) (Please attach receipt)		
<b>Enter amount (inc GST)</b>		
Travel Subsidy- (Airmiles,taxis,buses,etc) (Please attach receipt)		
<b>Enter amount (inc GST)</b>		
Accommodation Subsidy- (Please attach receipt)		
<b>Enter amount (inc GST)</b>		
Meals Subsidy (Please attach receipt)		
<b>Enter amount (inc GST)</b>		
Car Expenses (Please attach copies of relevant pages from your Vehicle Log Book)		
<b>Enter kms travelled</b>		
Rates paid per kms (return)		
120km to 200km                      \$40.00		
201km to 520 km                     \$95.00		
521km to 700km                     \$150.00		
701km to 1100km                    \$223.00		
>1100km                                \$273.00		
Note:	<b>Total</b>	
If claiming air fares, accommodation or meals, an original tax invoice is required. Kms are paid as per rates schedule shown and paid per vehicle.		

### Payment options: please complete one section

Direct deposit      BSB No:       Acc No:

                            Acc name:

Cheque              Payable to:

I certify that the details shown above are correct and I understand that if I make a false claim, or leave my training position before my contract end-date NCGPT will take action to recover the amount.

<b>X</b>	
<b>Doctor's signature</b>	<b>Date</b>